

The Paris City Commission met in regular session in the City Commission Chambers at 9:00 a.m. on Tuesday, May 28, 2019.

Mayor, Johnny Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, Johnny Plummer; Commissioner, Matt Perraut, Commissioner, Wallis Brooks, Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards.

Others in Attendance City Manager, Daron Jordan, Assistant City Manager, Mike Withrow, Attorney, Joshua Salsburey.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Minutes

Motion by Mayor Plummer, seconded by Galbraith, approving the minutes of May 14, 2019 regular meeting. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Perraut and Plummer voting Aye. Brooks Abstained he was not present for the meeting.

Public Hearing for Use of Municipal Road Aid Funds

Public hearing was held for the use of municipal road aid funds for the FY'20 budget. The floor was open to all for public comment. With no comments either written or verbal received from the public; the hearing was closed.

Public Comment

Lindell Ormsbee, P.E., Ph.D., D.WRE the Director of Kentucky Water Resources Research Institute with the University of Kentucky spoke about a proposed partnership with water distribution system research.

- KWRRRI would provide The City of Paris a baseline water distribution model and introductory training. Provide guidance on how to properly calibrate the model and provide a resilience assessment of the system.
 - The City of Paris would provide UK access to updated GIS files of Paris water distribution system including isolation valve data. Allow UK to publish results of analyses of the system while not identifying the system, disguising the actual system and allowing The City of Paris to approve narrative prior to publication, which is expected January 1, 2020.
 - Commissioner Allen-Edwards asked what the cost was for the project. Ormsbee replied there would be no cost to The City of Paris.

Motion by Allen-Edwards, seconded by Brooks, authorizing the city attorney to draft a volunteer agreement and approving the Mayor to sign the agreement between the City of Paris and the University of Kentucky Water Resource Institute for research on the Paris water distribution system. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Perraut and Plummer voting Aye. Brooks Abstained he was not present for the meeting.

Ron Carter Chair of HPBC Preservation Committee requested the City of Paris to reactivate the Architectural Review Board, change the demolition permit process, and recognize the three historic districts. Carter said there are no special protections for historic property in Paris, and these requests would create historic overlay zones that can be managed and regulated. Carter asked the Commission to consider enacting an Ordinance related to acceptable historic building maintenance and upkeep and allow the Architectural Review Board to enforce the Ordinance.

Old Business

Greg Engle of BIM Group insurance broker for the City of Paris discussed the FY'20 employee benefit renewal stating, insurance broker for the City of Paris, discussed the rate and benefit hold for FY'20 budget from Humana, Guardian Dental Insurance, Life and AD&D benefits with Standard Company. Engle stated their will be a rate hold based on a favorable experience rating from the FY'19 budget year.

Motion by Allen-Edwards, seconded by Brooks, based upon the recommendation of Erin Morton approving Humana Health Insurance, Guardian Dental and Vision and Life Insurance, Standard Company Life and AD&D benefits and supplemental benefits and banking to remain with American Fidelity and UMB Bank for FY'20 budget. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Perraut and Plummer voting Aye.

Second Reading of adopting the FY'20 Budget Ordinance was read by Bryan Beauman. Motion by Brooks, seconded by Galbraith, approving Ordinance 2019-3 establishing the city of Paris, Kentucky budget for fiscal year July 1, 2019 through June 30, 2020. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

City of Paris Ordinance 2019-3

An Ordinance establishing the City of Paris, Kentucky budget for fiscal year July 1, 2019 through June 30, 2020 estimating revenues and resources and appropriating funds for the operation of city government.

Whereas, the board of commissioners has reviewed the budgetary revenues and expenses for the City of Paris for the 2020 fiscal year.

Now, therefore, be it ordained by the board of commissioners of the city of Paris, Kentucky, that the annual budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 be adopted as follows:

	Community Partners	Commission	General & Administrative	Police	Fire	Public Works	Capital	Total General Fund	Utility Fund	Total General and Utility Fund
Revenue										
Taxes			\$ 768,000					\$ 768,000		\$ 768,000
Licenses and Permits			5,772,500					5,772,500		5,772,500
Intergovernmental Revenues			780,000	116,000	132,000			1,028,000		1,028,000
Fines & Forfeitures			2,500					2,500		2,500
Services								-	9,354,250	9,354,250
Interest			30,000					30,000	7,000	37,000
Rental/Lease			130,000					130,000	46,500	176,500
Other Revenue			43,750					43,750	110,000	153,750
Total Revenue	\$ -	\$ -	\$ 7,526,750	\$ 116,000	\$ 132,000	\$ -	\$ -	\$ 7,774,750	\$ 9,517,750	\$ 17,292,500
June 30, 2019 Estimated Fund Balance/Carryover								4,020,195	1,828,490	5,848,685
Total Funds Available	\$ -	\$ -	\$ 7,526,750	\$ 116,000	\$ 132,000	\$ -	\$ -	\$ 11,794,945	\$ 11,346,240	\$ 23,141,185
Appropriations										
Personnel		\$ 90,775	\$ 347,735	\$ 2,207,900	\$ 1,422,725	\$ 529,375		\$ 4,598,510	\$ 2,799,575	\$ 7,398,085
Debt Service				95,000	165,000	24,900	75,000	359,900	519,000	878,900
Insurance		66,500	23,055	58,175	14,750	9,000		171,480	275,850	447,330
Operating		224,725	470,985	264,200	150,100	210,225		1,320,235	4,963,375	6,283,610
Transfers to Other Funds/Agencies	1,089,875							1,089,875	600,000	1,689,875
Capital						200,000	285,000	485,000	576,000	1,061,000
Depreciation								520,000	900,000	1,420,000
Total Appropriations	\$ 1,089,875	\$ 382,000	\$ 841,775	\$ 2,625,275	\$ 1,752,575	\$ 973,500	\$ 360,000	\$ 8,545,000	\$ 10,633,800	\$ 19,178,800
June 30, 2020 Estimated Fund Balance/Carryover								3,769,945	1,612,440	5,382,385
Total Appropriations and Fund Balance	\$ 1,089,875	\$ 382,000	\$ 841,775	\$ 2,625,275	\$ 1,752,575	\$ 973,500	\$ 360,000	\$ 12,314,945	\$ 12,246,240	\$ 24,561,185
Less Non-Cash Expense Items - Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (520,000)	\$ (900,000)	(1,420,000)
Total Appropriations and Fund Balance Net of Depreciation	\$ 1,089,875	\$ 382,000	\$ 841,775	\$ 2,625,275	\$ 1,752,575	\$ 973,500	\$ 360,000	\$ 11,794,945	\$ 11,346,240	\$ 23,141,185

Motion by Mayor Plummer, seconded by Perraut, approving Ordinance 2019-5 approving an amendment to the interlocal cooperative agreement with Bourbon County, City of Millersburg and City of North Middletown for a Joint Planning Commission and related operations and specifically creating a Joint Board of Adjustment. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

**CITY OF PARIS
ORDINANCE 2019-5**

AN ORDINANCE APPROVING AN AMENDMENT TO THE INTERLOCAL COOPERATIVE AGREEMENT WITH BOURBON COUNTY, CITY OF MILLERSBURG AND CITY OF NORTH MIDDLETOWN FOR A JOINT PLANNING COMMISSION AND RELATED OPERATIONS AND SPECIFICALLY CREATING A JOINT BOARD OF ADJUSTMENT

Whereas, pursuant to KRS Chapters 65, the Cities of Paris, Millersburg and North Middletown and Bourbon County have previously entered into an Interlocal Cooperative Agreement for the operation of a joint planning commission and operations related thereto;

Whereas, the governmental parties desire to make certain revisions to the Interlocal Cooperative Agreement; and

NOW THEREFORE BE IT ORDAINED by the City of Paris City Commission that the proposed amended Inter-Local Cooperative Agreement is approved and adopted; the Mayor is authorized to execute the Agreement and any City representatives are authorized to take action as needed with Bourbon County and the cities of Millersburg and North Middletown and any State official for the proper enactment of this Agreement.

If any provision of this Ordinance for any reason or to any extent, be invalid or unenforceable, the remainder of this Ordinance and the application of such provision to other persons or circumstances shall not be affected thereby, but rather shall be enforced to the greatest extent permitted by law.

This Ordinance was read for the first time on May 14, 2019, and read for the second time on May 28, 2019, and becomes effective on the date of its publication.

Motion by Brooks, seconded by Perraut, approving the purchase of six composite transmission poles and assembly tools for the Claysville right-of-way from Stuart Irby Co for \$ 34,382.56. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

New Business

Motion by Brooks, seconded by Allen-Edwards, approving RFH CPA Consultants to perform an audit of financial statements of governmental activities of The City of Paris FY'19 Budget year beginning July 1, 2018 ending June 30, 2019. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Commissioner Allen-Edwards requested auditing of the FY'20 budget year to be published for bid. Daron Jordan concurred.

Motion by Mayor Plummer, seconded by Allen-Edwards, cancelling the regular scheduled meeting on Tuesday, June 25th at 9:00 a.m., and scheduling a Special Meeting for Tuesday, June 25th at 6:00 p.m. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Commissioner Allen-Edwards requested a two-minute per citizen "listen and learn" session be added on the Tuesday, June 25th 6:00 p.m. Special Meeting so citizens could speak to the commission. It was agreed upon that this will be a listen and learn section and would not be a question and answer section all comments would be taken under advisement by the commission.

Motion by Brooks, seconded by Perraut, approving the publishing of an RFP for FY'20 City street paving. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Motion by Brooks, seconded by Galbraith, approving a Municipal Road Aid Cooperative Program Agreement and Resolution between the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid with the City of Paris for the Fiscal Year beginning July 1, 2019 for a total amount of \$ 171,499.44 with the initial being \$ 99,813.00. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

First Reading of Ordinance 2019-4 amending the City of Paris annual budget for Fiscal Year July 1, 2018 thru June 30, 2019 estimating revenues and resources and appropriating funds for the operation of City Government was read by Bryan Beauman and Brad Oberlander. Second reading of the Ordinance will be at the next regular scheduled meeting.

	Community Partners	Commission	General & Administrative	Police	Fire	Public Works	Capital	Total General Fund	Utility Fund	Total General and Utility Fund
Revenue										
Taxes			\$ 749,000					\$ 749,000		\$ 749,000
Licenses and Permits			5,521,500					5,521,500		5,521,500
Intergovernmental Revenues			594,000					594,000		594,000
Fines & Forfeitures			3,000					3,000		3,000
Services									9,365,000	9,365,000
Interest			20,000					20,000	8,000	28,000
Rental/Lease			130,000					130,000	75,000	205,000
Other Revenue			440,000	115,000	128,000			683,000	114,000	797,000
Total Revenue	\$ -	\$ -	\$ 7,457,500	\$ 115,000	\$ 128,000	\$ -	\$ -	\$ 7,700,500	\$ 9,562,000	\$ 17,262,500
June 30, 2018 Estimated Fund Balance/Carryover								3,837,400	1,113,100	4,950,500
Total Funds Available	\$ -	\$ -	\$ 7,457,500	\$ 115,000	\$ 128,000	\$ -	\$ -	\$ 11,537,900	\$ 10,675,100	\$ 22,213,000
Appropriations										
Personnel		\$ 90,000	\$ 290,000	\$ 2,025,000	\$ 1,415,000	\$ 360,000		\$ 4,180,000	\$ 2,650,000	\$ 6,830,000
Debt Service									400,000	400,000
Insurance		45,000	20,000	50,000	13,000	7,000		155,000	190,000	345,000
Operating		83,000	438,000	228,000	153,000	273,000		1,175,000	5,200,000	6,375,000
Transfers to Other Funds/Agencies	973,000	17,500						990,500	450,000	1,440,500
Capital						200,000	1,000,000	1,200,000	672,000	1,872,000
Depreciation								548,000	945,000	1,493,000
Total Appropriations	\$ 973,000	\$ 235,500	\$ 748,000	\$ 2,303,000	\$ 1,581,000	\$ 840,000	\$ 1,000,000	\$ 8,248,500	\$ 10,507,000	\$ 18,755,500
June 30, 2018 Estimated Fund Balance/Carryover								3,837,400	1,113,100	4,950,500
Total Appropriations and Fund Balance	\$ 973,000	\$ 235,500	\$ 748,000	\$ 2,303,000	\$ 1,581,000	\$ 840,000	\$ 1,000,000	\$ 12,085,900	\$ 11,620,100	\$ 23,706,000
Less Non-Cash Expense Items - Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (548,000)	\$ (945,000)	\$ (1,493,000)
Total Appropriations and Fund Balance Net of Depreciation	\$ 973,000	\$ 235,500	\$ 748,000	\$ 2,303,000	\$ 1,581,000	\$ 840,000	\$ 1,000,000	\$ 11,537,900	\$ 10,675,100	\$ 22,213,000

Financials

Motion by Brooks, seconded by Galbraith, approving financials as presented reflecting General Fund Revenues of \$ 7,062,185.00 with expenditures of \$ 6,183,580.00 Utility Fund Revenues of \$ 8,383,037.00 with expenditures of \$ 7,314,486.00. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Payment of Invoices

Motion by Mayor Plummer, seconded by Brooks, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks Perraut and Plummer voting Aye.

General Fund

CHECK #	VENDOR	PAYMENT
43530	AT&T - 5019	1150.31
43531	Autozone	136.26
43532	Bluegrass Office Systems	\$30.00
43533	CCP Industries	42.71
43534	Central KY Mechanical Services	1251.11
43535	Guardian Insurance	1911.45
43536	Humna Health Plan Inc.	33650.77
53437	Indiana Safety Company Inc	79.32
43538	Toohey, Betty	42.49
43539	Johnson Controls	250.70
43540	Kentucky Uniforms Inc.	207.19
43541	Standard Insurance	491.40
43542	Tractor Supply Credit Plan	465.22
43543	United Healthcare Insurance	36.76
43544	US Bank Equipment Finance	182.20
43545	At&t Mobility - (6463)	\$46.84
43546	At&t Onenet Service	\$6.67
43547	Bme Inc	\$3,483.21
43548	Clean Sweep Janitorial Svc Llc	\$1,500.00
43549	Columbia Gas Of Kentucky	\$170.98
43550	Eads Hardware	\$228.95
43551	FedEX	\$36.61
43552	Galls, Llc	\$814.00
43553	Jordan, Daron	\$361.60
43554	KOI	\$1,015.19
43555	Marty's Refrigeration	\$1,100.00
43556	Murphy Elevator Company	\$788.11
43557	O'reilly Auto Parts	\$24.56
43558	Office Depot Card Plan	\$14.19
43559	Riley Oil Company	\$5,681.49
43560	Sandfort, Paul	\$175.00
43561	Sophicity	\$6,417.79

43562	Sturgill, Turner, Barker &	\$9,715.70
43563	Time Warner Cable	\$104.97
43564	Unifirst Corporation	\$92.47
43565	Verizon Wireless	\$162.36
		\$31,970.69

Utility Fund

CHECK #	VENDOR	PAYMENT
51025	Thompson, George	75.93
51026	American Development Corp.	2050.00
51027	Anixter Inc	1120.00
51028	Davis, James Anthony	35.49
51029	AT&T - 5019	143.71
51030	Bluegrass Office Systems	30.00
51031	Crump, Brittany	51.86
51032	Central KY Mechanical Services	\$11,850.19
51033	Berry, Jonathan	\$23.95
51034	CI Thornsburg Company	\$2,091.41
51035	Custom Metalworks	\$17.00
51036	Dale, Corbin	\$99.64
51037	Horn, Phillip	\$75.94
51038	Earlywine, Eddie	\$77.31
51039	Fastenal Company	\$53.52
51040	Fouser Environmental	\$1,168.00
51041	Gallicia, Francisca	\$62.44
51042	Cameron Glenna	\$55.71
51043	Great America Financial Services	\$69.17
51044	Guardian Insurance	\$810.23
51045	Hayes Pipe Supply Inc.	\$2,132.40
51046	Humana Health Plan Inc.	\$16,524.85
51047	Blankenship, Judy	\$50.94
51048	Toadvine, Laura	\$74.24
51049	Hedges, Lindsey	\$55.05
51050	Coffey, Michael	\$23.97
51051	Sosby, Robbi	\$51.86
51052	Cameron, Ronnie	\$19.64
51053	Navarrete, Rosa	\$33.31
51054	Rumpke	\$156.00
51055	Bennett, Samantha	\$52.16
51056	Sparkman, Aaron	\$48.90
51057	Standard Insurance Company	\$210.00
51058	Parrish, James	\$33.20
51059	Tractor Supply Company	\$83.80
51060	USA Blue Book	\$119.16
51061	Cox Jr, Donnie	658.44
51062	Dixon, Matthew	266.00
51063	McDonald, Charles	353.97
51064	Bachman Commercial	\$44,158.00
51065	Bourbon County Clerk	\$15.00
51066	Absolute Holdings Group	\$1,454.00
51067	American Municipal Power Inc	\$156,559.21
51068	VOIDED	\$0.00
51069	At&t Onenet Service	\$11.06
51070	Brenntag Mid-South, Inc	\$2,328.50
51071	Ccp Industries	\$242.93
51072	Chemsearch	\$661.50
51073	Cmrs-Fp	\$2,000.00
51074	Columbia Gas Of Kentucky, Inc.	\$111.50
51075	Eads Hardware	\$493.54
51076	Fouser Environmental Services	\$15.00
51077	Horton, James	\$190.00
51078	KOI	\$236.85
51079	Kps Sales, Llc	\$219.28
51080	KYMEA	\$16,637.86
51081	Lowe's Business Acct/Gecrb	\$131.56
51082	Luthan Electric Meter Testing	\$4,527.93
51083	Martin's Sanitation Service	\$300.00
51084	MARTY'S REFRIGERATION	\$520.00
51085	Microbiologics	\$629.20
51086	Partsmaster	\$554.19
51087	Patterson & Dewar Engineers	\$2,777.50
51088	Pearl Supplies Llc	\$3,564.00
51089	Riley Oil Company	\$1,701.13
51090	ROBINSON'S TREE SERVICE	\$866.25
51091	Sophicity	\$1,023.47
51092	Southern States Lexington Coop	\$84.30
51093	STURGILL, TURNER, BARKER, MOLONEY	\$1,720.50
51094	Time Warner Cable	\$459.92
51095	Unifirst Corporation	\$460.95
51096	US DEPARTMENT OF ENERGY	\$7,083.13

51097	Verizon Wireless	\$129.37
51098	Whayne Supply Co.	\$1,961.65
51099	VOIDED	\$0.00
51100	Arista Information Systems Inc.	\$1,840.48
		\$291,793.75

CPA, Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 8,995.26 and Utility Fund outstanding of \$ 29,758.32.

Staff Reports

Tourism Director, Betty Ann Allen

- 400 Mile Yard sale is in two weeks.

Planning & Zoning Administrator, Andrea Pompei Lacy

- 24 Share the Road Signs have been installed across Bourbon County.
- Comprehensive Plan Economic Growth meeting is Wednesday May 29, 2019 at the library from 5:00 p.m. – 7:00p.m.
- Board of Adjustments meeting is today at 5:30 p.m. in the City Commission Chambers.
- Has adopted an iWork program to improve the tracking and issuing of permits and complaints.

Chamber of Commerce Executive Director, Lauren Biddle

- Chamber of Commerce Golf Scramble is June 7th at the Houston Oaks Golf Course.
- Work Ready application is due by June 5th.

Commissioner, Galbraith on the Behalf of Gordon Wilson for EDA

- Gordon is working on a Build Grant in support of the expansion of US460 between Paris and Georgetown.

Erin Morton

- Received a safety grant check in the amount \$ 3,000.00 from Kentucky League of Cities for participating in the workers compensation safety grant program.

Chief of Police, Butch Best

- The Horsey Hundred Bicycle event over the weekend was successful with no issues reported.

Chief of Fire, Michael Duffy

- Traveling to Wisconsin next week with Mike Withrow to check the Ariel fire truck mid-build phase.

Commissioner, Allen-Edwards

- Requested interim videoing of the Commission Meetings while awaiting the approval of the apprenticeship program with Paris Independent Schools. Daron Jordan stated he would look at an interim solution, siting once the apprenticeship program is in place it will continue during the summer while school is out of session.
- Attended the United States Trade luncheon, requesting the Paris-Bourbon County Economic Development Authority to participate this year with the conference in Washington DC.

Commissioner, Galbraith

- Inquired of the status of the new Legion Drive building. Aaron Sparkman stated the Erector John Dahl is expected to be on site within the next 10 days.

Commissioner, Brooks

- Inquired about the security of the City’s email server due to the recent media attention concerning hacking of governmental agencies. Daron Jordan stated with the approval of the server upgrade, at the previous meeting, it included city emails going to an 2FA email system along with other additional security measures.

Commissioner, Perraut

- Asked if the Kentucky American Water Contract was a permanent contract. Daron Jordan stated it is now a month to month contract. Bryan Beauman said the contract is contingent upon a connection on the Lexington Road side of Bourbon County.
- Savory Cycle light bicycle race will be in Paris Saturday, June 8, 2019.
- Relay for Life is June 15, 2019 downtown along Main Street and the Courthouse square.

Mayor, Plummer

- Requested a woven privacy fence to be installed at the Legion Drive property to improve the visual aesthetics of the property.
- Notice of closure of Bethlehem Road on June 4th from 8:30 a.m. - 4:30 p.m. for a pipe replacement project was received from District 7.

Adjourn

Motion by Brooks, seconded by Galbraith, to adjourn the meeting at 10:43 a.m. the motion carried to adjourn. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Mayor, Johnny Plummer

Attest:

City Clerk, Stephanie Settles